

**VILLAGE OF MATINECOCK
REGULAR BOARD OF TRUSTEES' MEETING
MARCH 26, 2024**

A regular Trustees' meeting was held by the Board of Trustees of the Incorporated Village of Matinecock, Nassau County, New York, at Portledge School on Duck Pond Road in the Village, on Tuesday, March 26, 2024 at 6:30 P.M.

Present:	Kenneth J. Goodman, MD	Mayor
	Linda Berke	Trustee
	William R. Denslow, Jr.	Trustee
	Albert Kalimian	Trustee
	Carol E. Large	Trustee
	Robert Marmorale	Trustee

Absent:	William I. Hollingsworth, III	Trustee
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Also present:	Charles Brisbane - Resident/Fire Liaison
	James F. Wellington, Commissioner of Public Works
	Jennifer A. Zoufaly, Village Clerk/Treasurer
	Peter P. MacKinnon, Esq., of Humes & Wagner, LLP

The Mayor called to order the regular meeting of the Board of Trustees. He requested that the affidavits of mailing and posting of the Public Information Notice in compliance with the Open Meetings Law, which were presented, be annexed to the minutes of this meeting.

LOCUST VALLEY FIRE DEPARTMENT UPDATE

Mr. Brisbane updated the Board on current activity and events at the Locust Valley Fire Dept. He reported that Lattingtown Mayor Fagiola and Locust Valley Water District Commissioner Dominic Scarperotta are now serving as Commissioners of the Locust Valley Fire Department. Mr. Brisbane note that thanks to the efforts of both of these Commissioners the recent LV FD budget did not exceed 2%. The Mayor thanked Mr. Brisbane for taking on the roll of Village Fire Commissioner. Thereafter, Mr. Brisbane departed from the meeting.

COMMISSIONER OF PUBLIC WORKS

Commissioner of Public Works Jim Wellington circulated his monthly report, copy attached. He reported that he approved several Village residents' tree removal permits during the past month. Mr. Wellington also reported that the triangle at the intersection of Chicken Valley Road and Oyster Bay Road was once again destroyed by a commercial truck. The Board asked Commissioner Wellington to have installed several 4x4 wood posts with reflectors around the island. The Board requested that the posts be set in concrete. Mr. Wellington agreed to coordinate with Dodds and Eder for their annual planting schedule of the Village triangles.

The Mayor stated that the Matinecock Neighborhood Association is willing to do the plantings at the triangle at the entrance into Locust Valley, provided the Village arranges for a sprinkler system to be installed. Commissioner Wellington was directed to coordinate with Scheblein Plumbing for the installation of sprinklers at that triangle.

Mr. Wellington noted that he's received several complaints concerning debris on roads in the Village, which has since been picked up. The Board requested that the "spring" clean up on all private and non-public roads be done and that the number of filled garbage bags be reported.

The Village Clerk reported that the "No Commercial Traffic" signs had been delivered to the Village of Upper Brookville. The Board requested that Mr. Wellington coordinate with Rick Testa to pick the signs up and install them on Planting Fields Road.

MINUTES

The Mayor called for approval of the minutes of the Trustees' meeting held on February 2024, which, on motion duly made and seconded, were unanimously approved.

BILLS/ABSTRACT OF CLAIMS

The Village Clerk presented revised Warrant No. 717 dated February 20, 2024, in the amount of \$62,019.66 and Warrant No. 718 dated March 26, in the amount \$372,162.04. The Village Clerk also presented for the Trustees review, all vouchers with supporting documentation for said claims which are listed on Warrants 717 and 718. After discussion and an opportunity to review all claims presented on Warrants 717 and 718, the Board on duly motion made and seconded, approved all claims on Warrants 717 and 718 and directed the Village Clerk/Treasurer to make payment.

TREASURER'S REPORT

The Treasurer's Report for the month ending February 29, 2024, with Budget Transfers, were presented, examined, approved and ordered filed, subject to audit. The Village Clerk/Treasurer requested approval to transfer \$352,000 to cover the fourth payment to the Brookville Police Department and to maintain the Collateral Balance of \$600,000 from the General Savings Account to the Checking Account as required by FNBLI. The Village Clerk/Treasurer requested approval to transfer \$352,000 to maintain the Collateral Balance of \$600,000 from the General Savings Account to the Checking Account as required by FNBLI. After discussion, on motion duly made and seconded, the Board approved the requested transfer.

The Village Clerk/Treasurer circulated a copy of the current balances in all of the Village's accounts as of March 26, 2024, copy attached. She reported that the Village received an interest rate of 4.71% on its FNBLI accounts for the month of February, totaling \$11,914.20 in interest received.

TENTATIVE BUDGET

The Village Clerk/Treasurer presented the proposed 2024/25 tentative Village budget and highlighted the pertinent budget accounts where increases in appropriations were proposed. The Board reviewed the proposed appropriations and anticipated revenues for the coming fiscal year. It was noted that 60.99% of the Village budget is attributed to police protection costs. The Mayor discussed not raising the Village taxes for the coming year. After discussion, and on motion duly made and seconded, it was unanimously

RESOLVED, that the tentative budget, copy of which is annexed hereto, for the Incorporated Village of Matinecock for the 2024/25 fiscal year be, and the same hereby is, approved, subject to the Village Clerk/Treasurer, and

FURTHER RESOLVED, that the Village Clerk be, and she hereby is, authorized to post and publish appropriate notice for the budget hearing to be held on April 16, 2024.

AWARD OF VILLAGE JUSTICE COURT GRANT FOR 2023/24

The Village Clerk reported that the Matinecock Village Court has been awarded a grant under the 2023/24 cycle of the Justice Court Assistance Program (JCAP) in the amount of \$1,758.85. This grant money will assist the Village Court with the resources and equipment necessary to fulfill their critical role in the justice system.

VILLAGE AUDIT FOR 2023/24

The Village Clerk/Treasurer reported that she had received a retainer agreement from the accounting firm, Skinnon & Faber, CPA for the 2023/2024 fiscal year. The retainer proposes an annual fee not exceed \$12,000. The Board members agreed that a bi-annual audit of the Village's finances by an independent auditor was prudent. Accordingly, on motion duly made and seconded, it was unanimously

RESOLVED, that the accounting firm of Skinnon & Faber, CPA, be and it hereby is retained to conduct a financial audit of the Village's for the 2023/24 fiscal year at an annual fee not to exceed \$12,000, pursuant to the terms and conditions of their retainer letter dated February 20, 2024, attached hereto.

VILLAGE INSURANCE

The Village Clerk circulated a Summary of Coverages for the Village's Municipal Property and Casualty Insurance for the period of March 1, 2023 thru March 1, 2024, prepared by Salerno Brokerage Corp., the Village's insurance agent(*copy annexed*). She noted there was a 12.46% increase in Village insurance premiums from last year.

FIREWORKS DISPLAY AT PIPING ROCK CLUB

The Village Clerk noted that the Village had received a request for a fireworks display permit from Piping Rock Club for its annual display, pursuant to NYS Penal Law, Section 405. The display is scheduled to take place on Sunday, July 7, 2024, with a rain date of Saturday, August 10, 2024, on the Piping Rock Club grounds, the Polo Field North. The display would be approximately 30 minutes in length. After discussion, and on motion duly made and seconded, it was

RESOLVED, that a permit be granted to the Piping Rock Club and Santore's World Famous Fireworks pursuant to Penal Law, Section 405, to allow the firm of Santore's World Famous Fireworks to discharge fireworks on Sunday, July 7, 2024, with a rain date of Saturday, August 10, 2024, on the Polo Field North of the main clubhouse at the Piping Rock Club, 150 Piping Rock Road, Matinecock, New York, in accordance with and subject to the conditions contained in its letter application, and subject to the provisions of Section 405 of the Penal Law and the following:

1. Approval by the Brookville Police Department and Nassau County Police Department and compliance with all restrictions and requirements of the Nassau County Bomb Squad.
2. All activities occurring at this event are to be coordinated with the Brookville Police Department. If the Brookville Police Department requires additional personnel to provide adequate protection or traffic control, the sponsor shall pay for all cost and charges, including, but not limited to, overtime payment for all police officers used.
3. The Applicant shall indemnify and hold the Village harmless from any and all claims and liabilities which arise in connection with the issuance of this permit by any participants, workers, volunteers, motorists and spectators.

4. The Applicant shall file with the Village an original certificate of liability insurance naming the Village as an additional insured in the minimum amount of \$5,000,000. This certificate shall be delivered to the Village Clerk at least five (5) days in advance of the date of the display.
5. The Applicant shall notify, in writing, all Village residents of the day and time of the event at least one week in advance.
6. Parking is prohibited on Piping Rock Road, Duck Pond Road and Wellington Road. Traffic control at the site shall be under the constant supervision of the Brookville Police Department ("BPD") and Applicant shall be required to contact the BPD to coordinate security for the event, and
7. Applicant shall pay to the Village a permit fee in the sum of \$1,500; and

FURTHER RESOLVED, that the certificate of insurance and evidence that liability coverage remains in force and effect from preparation until the displays are concluded, and

FURTHER RESOLVED, that failure to comply with any of the above requirements shall result in immediate revocation of the permits.

EMPIRE STATE BIKE RIDE

The Village Clerk noted that the Village has received notification from the Roswell Parkwell Park Alliance Foundation, Catholic Health Service and the Town of Oyster Bay for a bicycling event through parts of the Village on Saturday, June 8, 2024. After discussion, the Board agreed that this organization would be permitted to have the bike if it complied with all the usual requirements for such activity, especially having the event approved and coordinated by the Brookville Police Department. On motion duly made and seconded, the Board unanimously

RESOLVED, that the application of CMA Bike Tournament Race Committee to route a portion of the run through the Village on Saturday, June 8, 2024, be, and it hereby is, approved, subject to the race/sponsor shall provide to the Village a Certificate of Liability Insurance for the event naming the Village as an additional insured in the minimum amount of \$5,000,000 which certificate shall be delivered to the Village Clerk at least two (2) days in advance of the use of the premises for event activity; and the race sponsor/applicant shall complete the Village's Indemnification and Hold Harmless Agreement releasing the Village from any and all claims and liabilities, which arise in connection with the event by an participants, workers, volunteers, motorists and spectators.

BUILDING DEPARTMENT

The Building Inspector's Report on the status of current building permits and projects in the Village was reviewed and discussed. The Clerk/Treasurer also referred to the revenue report submitted by the Building Department Clerk for the month of February 2024 activity, annexed.

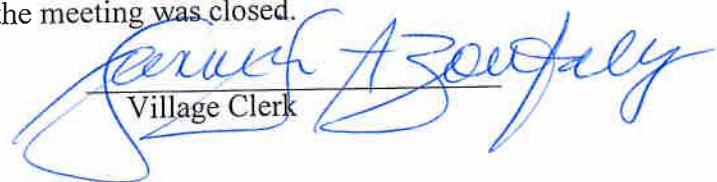
POLICE REPORT

The Mayor reported that eighteen additional license plate reader cameras have be installed. Car thefts are still occurring. It appears that thieves are now following high end vehicles to their homes and stealing their vehicle in a resident's driveway. Representative Tom Suozzi, who was recently elected to the US House of Representatives, held a meeting of the North Shore Village Mayors. He expressed his concern on issues he would like to pursue in Congress including crime, local funding for Village projects and the SALT tax deduction.

NEXT MEETING

The next meeting of the Board of Trustees is scheduled for April 16, 2024.

There being no further business, the meeting was closed.


Village Clerk